## **Luxury Coastal Environmental Management Plan**

## Key Objectives 2024/2025:

- Reduce energy use in the Luxury Coastal office
- Reduce water use in the Luxury Coastal office
- . Increase recycling and decrease the amount of waste we send to landfill in the Luxury Coastal office
- Reduce carbon emissions within our team for business travel and commuting
- Encourage our owners and guests to think and act more sustainably; incorporating sustainable practices into their holidays and holiday homes

Objective	Target 2024	Where are we now	How are we going to get there	Monitoring systems	Long term goals 2025 and beyond
Reduce energy use in the Luxury Coastal office	Reduce energy use in the office by 5% before end of FY 24/25	<ul> <li>Reception, entrance to break-out area and toilets are on a timed lighting system</li> <li>Encourage team to switch to 'dark mode' on computer screens</li> </ul>	<ul> <li>Encourage team to turn off lights, computers and plugs when not needed</li> <li>Ensure office maintenance is complete to stop drafts, leaks etc</li> <li>Evaluate air-con and heating use to be more efficient</li> </ul>	Read meters weekly and track changes in use over time	To measure our carbon footprint and have a plan in place to reduce footprint by 50% by 2030 and Net Zero by 2050
Reduce water use in the Luxury Coastal office	Reduce water use in the office by 5% before end of FY 24/25	<ul> <li>Low-flush toilets</li> <li>Installed Virgin Pure system for drinks which is more energy efficient than a kettle (0.67kw per hour per day)</li> </ul>	Evaluate how we wash-up and if we can be more efficient by leaving washing-up until the end of day to complete in one wash	Read meters and track changes in use over time	To measure our carbon footprint and have a plan in place to reduce footprint by 50% by 2030 and Net Zero by 2050
Increase recycling and decrease the amount of waste to landfill	10% reduction in weekly waste before end of FY 24/25	<ul> <li>Recycle with Exeter City Council</li> <li>Buy recycled, non-bleached toilet roll from Who Gives A Crap</li> <li>Use compostable washing-up sponges and cloths from Seep</li> <li>Conducted a bin audit to asses what we throw away</li> <li>Team training from the 2 Minute Foundation on how we can be</li> </ul>	<ul> <li>Switch recycling partner to Coastal Recycling</li> <li>Improve the recycling station in the office</li> <li>Offer coffee grounds to staff to take home for use in gardens</li> </ul>	Conduct bin audit every 6 months to monitor change in waste	Remove all single     use plastic from the     office and achieve a     plastic free status     by 2025



		more sustainable at home and in work  Buy refills for washing-up liquid and hand wash  Refillable surface sprays from Smol  Use glass and cans for our snack box drinks	Reuse mugs for take away coffees to reduce takeaway packaging		
Reduce carbon emissions within our team for business travel and commuting	Reduce mileage claims by 10% by end of FY 24/25 Increase car sharing by 5% by end of FY 24/25	Team can work from home to reduce the number of journeys into the office Hybrid company cars	<ul> <li>Encourage car sharing and public transport options</li> <li>Encourage online meetings where possible</li> <li>Investigate moving company cars to electric</li> <li>Create check-sheet for property visits to ensure the visit is conducted in the most efficient way</li> </ul>	<ul> <li>Track mileage claims on a monthly basis</li> <li>Log number of team car sharing</li> </ul>	To measure our carbon footprint and have a plan in place to reduce footprint by 50% by 2030 and Net Zero by 2050
Encourage our owners and guests to think and act more sustainably; incorporating sustainable practices in their holidays and holiday homes	Create a sustainable knowledge base for owners and guests by end of FY 24/25	<ul> <li>Received team training around sustainable practices from 2 Minute Foundation</li> <li>Have guest portal and owner TouchStay in place as a resource for owners and guests</li> </ul>	Research topics and best practice     Share knowledge     Partner with companies who can offer sustainable alternatives	Monthly check-ins with project team	Have an LC     sustainability     collection that     highlights the     homes that are     leading the way in     sustainable travel

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